

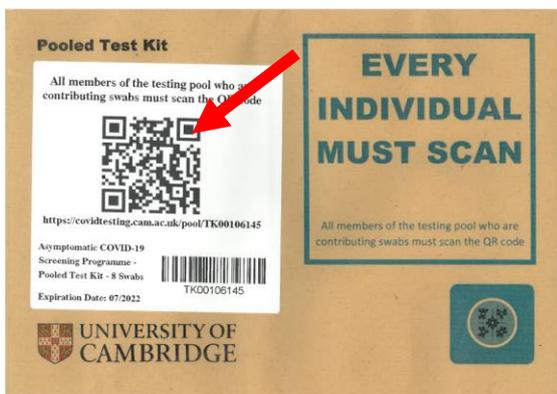


How to register your pooled test kit – Michaelmas Term 2021

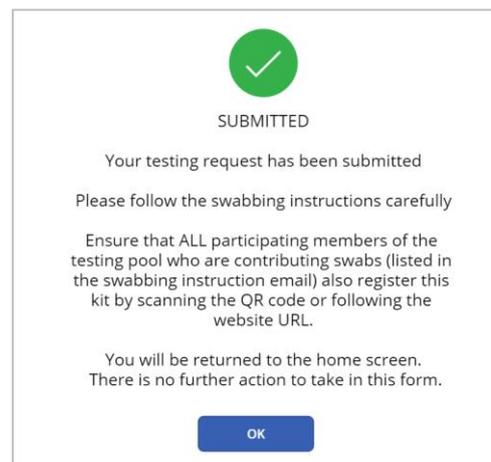
This guide is for registering **pooled** screening test kits, in brown envelopes with blue logos.

ALL participating members of the testing pool (who contribute swabs) MUST register the test kit. This is essential to assign the kit to you and your testing pool – **if you don't register, your participation will not be recorded and we will not be able to provide you with your result or contact you if the test is positive!**

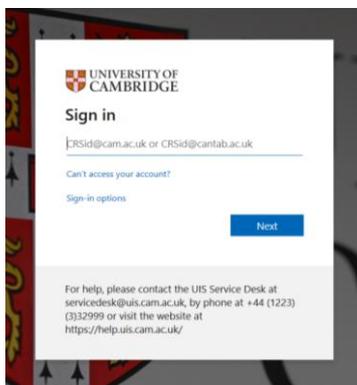
1 Before you start the swabbing process, use the camera app on your mobile phone to scan the QR code (highlighted with the red arrow below) on the test kit envelope. Alternatively, you may type the website URL on the test kit envelope into a web browser.



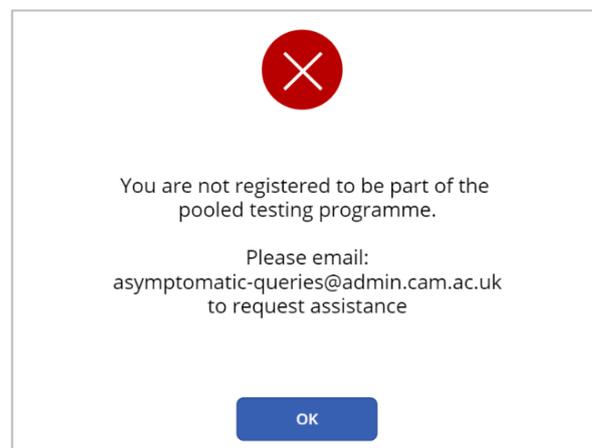
3 If your kit is successfully registered, you will be presented with a screen like the one below, followed by a confirmatory email and text message.



2 You will then be directed to a webpage asking you to confirm your identity using your Raven login (i.e. using your University email address - CRSid@cam.ac.uk). If you are already logged in on your device, you will be taken straight to the confirmation screen.



4 If there was a problem with your kit registration, you will be presented with an error message like the one below. There are specific messages for different problems. Please follow the instructions provided.



Further information about taking your swab and participating in the programme can be found on our [website](#). If you have any further questions, please email us at: asymptomatic-queries@admin.cam.ac.uk.

FAQs

I do not have a mobile phone that can read QR codes – is there another way of registering my test kit?

Yes – you can use a web browser to register the test kit. Please type in the URL on the test kit envelope. This should take you to a page similar to the one on the right. Please double-check that the test kit ID on the envelope (in the form TK0000...) is exactly the same as the test kit ID used to register the kit online.

Can I register the same test kit multiple times?

No – this will lead to an error message stating that you have already registered the test kit.

What happens if I attempt to register more than one test kit?

This will be recognised by our database and an error message will appear stating that you have already registered a different test kit.

What happens if people from different testing pools attempt to register the same test kit?

Once the test kit is registered by the first member of a testing pool, only other members of the testing pool (listed in your reminder email) will be able to register the kit. Any attempts by students who are not members of the testing pool will result in an error message.

What do I do if I think that the test kit has not registered correctly?

First, check to see whether any other members of your testing pool can successfully register the same test kit. If they can, please try again or await the confirmatory email and text message. If nobody in the testing pool can register the kit, please contact us for further assistance. If you can, please take a screenshot of the error message and send it with the names and CRSids of your testing pool members to: asymptomatic-queries@admin.cam.ac.uk.

If the test kit cannot be registered, can I continue to take the swab?

No – please do not do this unless advised by the asymptomatic screening programme team. Please contact us for further assistance: asymptomatic-queries@admin.cam.ac.uk.

I didn't receive a confirmatory text message or result, or the mobile phone number listed is incorrect. What do I do?

The mobile phone number is taken from your consent form. To update your mobile phone number, please go to the consent form (<https://www.cam.ac.uk/coronavirus-screening-consent>) and complete it again with your updated number. Please don't worry if the form looks blank when you login, that doesn't mean you haven't consented before! However, you will need to complete all parts of the consent form again, to make sure that the details are accurately recorded.

What's the point of registering the test kit?

If you do not register the test kit, we will not know that you have taken part in screening. This means that you will not receive a test result, and we will be unable to contact you if the test is positive. You might think it's OK, provided one member of your testing pool registers the test kit – but that's really not the case! First, if the test is positive, it is much more difficult for our team and your College to figure out who does and does not need to self-isolate, and/or take an individual confirmatory test. Second, by demonstrating high rates of participation in the screening programme – with everybody registering their test kits – we can help limit the requirements for other restrictions, and minimise the disruption to 'normal' university life.

The screenshot shows a web form for 'Pooled test registration' from the University of Cambridge. At the top, it displays the university logo and the programme name. Below this, it shows the user's name as 'tj999' and their email as 'tj999@cam.ac.uk'. The main heading is 'Pooled test registration'. Underneath, it asks for the 'Your test kit ID is:' and shows a text input field containing 'TK00022006'. A red error message below the field reads: 'Please check your test kit ID matches the ID shown on your envelope barcode in the form "TKxxxxxxx"'. At the bottom of the form, there are two buttons: 'Cancel' and 'Submit'.