

## How to access Inkpath

- Visit [webapp.inkpath.co.uk](http://webapp.inkpath.co.uk) or install and open the mobile app (Android & iOS)
- Select the “Log in” tab and then click “Use Single-Sign-On”
- Select University of Cambridge from the *Choose your organisation* selector
- Accept the Terms of Use & Privacy Policy
- Click “Log in with Single-Sign-On”
- If you are logged into your Cambridge SSO account already you will be recognised, otherwise sign into your Cambridge SSO account with your Raven username and password

## Complete your profile

Once logged in, you will be asked to enter some details about yourself to enable Inkpath to select the appropriate activities.

- **First Name**
- **Last Name**
- **Organisation** – select which school/department/faculty you belong to e.g. STEM > School of Biological Sciences > Department of Biochemistry
- **Programme** - select your type of study e.g. PhD
- **Phase** – select the most appropriate response, usually your start year e.g. 2020/21 academic year. If you are a postdoc or a member of staff then you should select Postdoc: All postdocs or Staff: All staff, respectively

Additional demographics are also collected, by the University of Cambridge in accordance with their Privacy Notice. In all cases there is a ‘prefer not to say’ or ‘N/A’ option where these do not apply or you do not wish to answer.

Once you’re finished, scroll down and click the Save button.

Click the Back button and then click Activities to be taken to the Inkpath home screen. This is where you will land each time you log in to Inkpath going forwards.

## Tutorial Videos

We have put together a bespoke video reel for Cambridge users. These videos cover the same information as above and can be found at:

[Vimeo.com/showcase/inkcam21](https://vimeo.com/showcase/inkcam21)

Password: camuni2021