



What is Travel for Work?

The University has a number of measures in place to help make travel to and within the city easier for staff and students. The University is a member of the Travel for Work Partnership, which provides support to organisations in Cambridge and Cambridgeshire to promote more sustainable forms of transport amongst their staff.

University policy

The University's Environmental Policy on environmental issues states that it will make continued efforts to encourage modes of transport by staff and students that minimise the environmental impact. The University must also respond to pressures to manage car parking and the demand for travel by car in favour of other forms of transport.

Is there a strategy document that I can read after this leaflet?

Yes – The University Travel Plan is available on the Travel team's webpages and web address www.admin.cam.ac.uk/offices/travel. The plan is a package of measures aimed at promoting sustainable travel within an organisation, with an emphasis on reducing reliance on single occupancy car travel.

University Travel Plan

The University Travel Plan sets out objectives, a target and measures to manage the demand for travel and promote sustainable travel within the University. The Travel Plan was approved by the University's Planning and Resources Committee on 13 July 2011. The Travel Plan is supported by site-specific travel plans that are prepared for new buildings.



What are some of the University's travel measures?

- Uni4 bus
- Zipcar car club
- Park & Cycle
- Loans for cycle equipment or train/bus tickets
- Car sharing scheme
- Train season ticket discounts.

How can the University's Travel for Work scheme save me money?

- Discounts on season tickets and cycling equipment
- Petrol cost savings through promoted car-sharing system
- Subsidised bus travel
- Loan for purchase of cycle equipment
- Savings on Zipcar scheme.



Cycling



Cycle purchase

The Cycle to Work Scheme enables employers to lease bicycles and associated safety equipment to their employees through what is called salary sacrifice. This means that employees receive Income Tax and National Insurance savings on the retail price of the chosen bike and safety equipment package – which can be equivalent to up to 41% of the retail price of the chosen bike and safety equipment package.

Staff can select any model of bike up to a value of £2,000 through independent bike shops taking part in this scheme, thereby providing business to the local Cambridge community. Full details are available online: <http://bit.ly/pugp2X>

Cycle training and safety

Cambridgeshire County Council has a list of national and local providers available on their website. If you would like to run a cycle safety or promotion event on your site, please contact the Environmental Office. For further information about adult cycle training, cycle safety and security please see: <http://bit.ly/qseYGa>

Park & Cycle

The Park & Cycle facility is located at the West Cambridge site, off Clerk Maxwell Road, and has been in operation since 2001. The scheme is available to all city-centre based University of Cambridge staff.

It works in the same way as a Park & Ride but with bikes. Essentially a user can drive to the Park & Cycle area, park their car, take out their bike from an individual locker and cycle the rest of the way to work. Waterproof clothing and cycle helmets etc. can also be stored in the lockers.

It is not compulsory to cycle. Staff can still use the facility if they wish to jog, walk or take the subsidised

Uni4 bus to complete their journey. Cars cannot be left overnight except by prior arrangement.

Cycle shop discounts

More information on bike and cycling Travel for Work measures is available on our webpage:

www.admin.cam.ac.uk/offices/em/travel/cycle

Tax relief on business journeys

The University does not currently pay any cycle mileage allowance. However, employees can claim tax relief on 20p per mile for all business journeys made using their own bicycle, through their tax return.

Cambridge cycle maps

Why not pick up a cycle map from the Cambridgeshire County Council?

<http://bit.ly/q7LBe5>

... Or how about getting an app for your phone from CycleStreets?

<http://cambridge.cyclestreets.net/mobile>

Uni4 bus



The University part-funds the Uni4 bus service, which runs from Maddingley Road Park & Ride to Addenbrooke's Hospital bus station, via many University sites.

Current members of the University can travel for a discounted fare of 70p per journey on the Uni4 on presentation of their valid University Card.

The Uni4 operates to a 20-minute service frequency. Service details are available at www.admin.cam.ac.uk/offices/em/travel/bus/uni4.shtml

Train



A 10% discount rate on the purchase of train season tickets and bulk buy tickets is available for staff of the University of Cambridge.

- A discount rate of 10% will apply to season tickets purchased for travel to work between any National Express East Anglia or First Capital Connect stations (except stations south of Potter Bar) and Cambridge station.
- Tickets are available from the Customer Service Centre (0845 600 7245), Cambridge station ticket office and (for stations served by First Capital Connect) online.
- A 10% discount is also available on a 'bulk buy' ticket option from National Express East Anglia, for occasional travel to work by train. 20 tickets can be purchased for use within a three-month period. Tickets can only be purchased from the Customer Service Centre (0845 600 7245).
- For full details on train discount opportunities, how to purchase them, and valid routes please see the Travel to Work Partnership's 'Staff Brief' on www.tfw.org.uk/Discounts.php#TrainDiscount



- When purchasing a ticket from the Customer Service Centre, you will need to provide your name and employee number. You will need your University Card to get a discount against the "Cambridgeshire Green Travel Discount Scheme" from a station.

Car



Car-sharing

The University has subscribed to CamShare, an electronic car-sharing database for employees of Cambridge organisations that is operated through the Travel for Work Partnership and liftshare.com. University staff are able to register as users and search for car-sharing partners. The service is free to staff. More details are available on the CamShare website: www.camshare.co.uk

Why car-share?

- Financial savings: the typical commuter who car-shares every day saves about £1000 per year!
- Safety: independent research by Privilege Insurance found that drivers carrying a passenger were involved in half as many accidents as drivers on their own. These lone drivers also lost concentration almost twice as much as those driving with a passenger. And while 20% of lone motorists had been pulled over by the police due to the poor quality of their driving, just 9% had been pulled over when driving with someone else in the car.
- Environmental benefits: more and more people are starting to realise that filling our roads with single occupancy cars is entirely unsustainable. By sharing with one other person who is going your way, you

halve the CO₂ emissions of that journey as you leave one car at home.

- Increased accessibility: if public transport connections are convenient and reliable, it's not so bad being without a car. A lot of CamShare members, however, don't have good connections where they live – or the local bus and train timetables don't fit with their working hours, so car-sharing can really help make the inaccessible, accessible. Car-sharing can also reduce the need for a second family car.
- Friendship: many car-sharers have made long-lasting friendships through car-sharing.
- Help to decrease the University's carbon footprint: commuting is one of the biggest causes of pollution; helping staff to car-share can significantly reduce this.

Zipcar



The University has entered into an agreement with Zipcar, a car club with over 20 vehicles based in Cambridge, with plans to increase to 50 vehicles. Zipcar now has a vehicle based in the car park in front of the Hauser Forum at West Cambridge and one at Judge Business School on Trumpington Street, and Zipcar vehicles are also located at some Colleges.

The agreement enables University Departments and Institutions to set up an account with Zipcar. Cars can then be booked online for use by staff of participating Departments and Institutions, who pay for the use of vehicles (at a discounted rate Monday to Friday). Zipcar offers a range of self-service pay-as-you-go cars

to University employees with a discounted joining fee. Leave the car at home and see how it can help you.

Half-price private membership and £10 driving credit valid for 30 days are available for University of Cambridge staff and students. Visit www.zipcar.com/uni and quote 'CAM25'. You will need an <.ac.uk> email address.

Car parking

University employees are not automatically entitled to free parking spaces. There are 32 University car parks, at which the demand for staff parking far outweighs the available space. For this reason, parking has to be strictly controlled.

For more information on car parking, please see our webpage:
www.admin.cam.ac.uk/offices/em/travel/car.html

Do you Tweet?

Follow the Environmental team on Twitter, under <https://twitter.com/CambridgeSust>

Contact us:

Environmental Coordinator: Catrin Darsley,
catrin.darsley@admin.cam.ac.uk, ext.37786

Senior Planning Officer: Paul Milliner,
paul.milliner@admin.cam.ac.uk, ext.65196

Websites:

Environmental Office:
www.admin.cam.ac.uk/offices/em/sustainability/environment

Travel team:
www.admin.cam.ac.uk/offices/em/travel

Cycle safety and security:
www.admin.cam.ac.uk/cam-only/offices/safety/cycle